



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Forthcoming Key Decisions

TO BE TAKEN DURING JANUARY 2015.

LANCASTER CITY COUNCIL

FORTHCOMING KEY DECISIONS

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Councillor Abbott Bryning	Corporate Fees & Charges Policy Review	20 January 2015
Councillor Ron Sands	Potential options for Salt Ayre Sports Centre	20 January 2015
Councillor Eileen Blamire	Information Governance and Assurance Update	20 January 2015
Councillor Ron Sands	Development of the 2015/16 Festival Programme	20 January 2015
Councillor Abbott Bryning	Budget & Policy Framework Update 2015/16	20 January 2015
	Gas Partnership	Not before 20 th January 2015
	Income Management System Contract	Not before 2nd January 2015

Subject to any prohibition or restriction on the their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Hall Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk. Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Eileen Blamire (Leader), Janice Hanson (Deputy Leader), Jon Barry, Abbott Bryning, Tim Hamilton-Cox, Karen Leytham, Ron Sands and David Smith.

Sarah Taylor
Chief Officer (Governance)

Publication Date: 19 December 2014.

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Corporate Fees & Charges Policy Review
SERVICE:	Resources
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Abbott Bryning
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	A review of the existing policy will be undertaken, through which Cabinet can determine any specific aspects or areas for action, as appropriate.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	20 January 2015
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Andrew Clarke, Financial Services Manager Tel: 01524 582138 aclarke@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Potential options for Salt Ayre Sports Centre
SERVICE:	Health and Housing
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Ron Sands
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To inform Cabinet of the potential options for Salt Ayre Sports Centre and to seek approval to look for a development partner.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	20 January 2015
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Simon Kirby, Assistant Head (Wellbeing), Community Engagement Service Tel: 01524 842493 skirby@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Information Governance and Assurance Update
SERVICE:	Chief Officer (Resources)
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Eileen Blamire
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	To present proposals to strengthen and develop the Council's arrangements for information management and data/ICT security, anti-fraud, and other wider governance and assurance matters. This follows the inclusion of budget growth as part of the 2014/15 budget, the Council's approved Annual Governance Statement for 2013/14, and it also draws on the introduction of the Single Fraud Investigation Service (SFIS) by the Department of Work and Pensions (DWP) during 2015/16.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	20 January 2015
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Derek Whiteway, Internal Audit Manager Tel: 01524 582028 dwhiteway@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Development of the 2015/16 Festival Programme
SERVICE:	Regeneration and Planning
WARD:	Castle Ward; Duke's Ward; Poulton Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Ron Sands
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	To seek a decision to submit applications for external funding for the Light Up Lancaster and Vintage by the Sea festivals.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	20 January 2015
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Anne Marie Harrison, Economic Development Manager Tel: 01524 582308 amharrison@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Budget & Policy Framework Update 2015/16
SERVICE:	Resources
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Abbott Bryning
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	As part of the current budget and planning process, issues that require key decisions to be taken may well arise.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	20 January 2015
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Nadine Muschamp, Chief Officer (Resources) and Section 151 Officer Tel: 01524 582117 nmuschamp@lancaster.gov.uk

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Gas Partnership
SERVICE:	Environmental Services
WARD:	All Wards
DECISION MAKER:	Officer Delegated Decision
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	To take up a partnership to delivery new boilers and service existing gas appliances to the council housing stock over a five year period (with the opportunity of a 2 year extension)
DATE FOR OFFICER DECISION	Not before 20 th January 2015
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	George Taylor, Repairs & Maintenance Manager gtaylor@lancaster.gov.uk

Key Decision to be taken by delegated Officer

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Part 3 notice is hereby given of a forthcoming key decision where the publication of the intention to make a key decision under regulation 9 is impracticable and the decision will be made under regulation 10. The Chairman of the Overview and Scrutiny Committee has been notified.

ITEM FOR DECISION:	Income Management System Contract
SERVICE:	Resources
WARD:	All Wards
DECISION MAKER:	Officer Delegated Decision
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Award of new 3 year contract for the income management system
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	Not before 2nd January 2015
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Andrew Clarke, Financial Services Manager Tel: 01524 582138 aclarke@lancaster.gov.uk

